



Alabama State Board of Social Work Examiners
Post Office Box 301620
Montgomery AL 36130-1620
334-242-5860
www.socialwork.alabama.gov

Brenda W. Holden
Executive Director

NOTE: YOU MUST COMPLETE AND RETURN THIS ACKNOWLEDGEMENT BEFORE YOUR SOCIAL WORK LICENSE WILL BE MAILED.

I have read the rules and regulations concerning supervision of Licensed Bachelor Social Workers and understand that I am required to have supervision as outlined in the Administrative Code, Chapter 850-X-3.02.

Supervision Requirements for Bachelor Level Licensees:

(1) A minimum of four (4) hours per month supervision is required for 24 months, to total 96 hours of required supervision. This supervision must be completed within a 36-month period beginning with employment for Bachelor level licensees. Supervision must be provided by an LGSW or LCSW. After 24 or more months (96 hours) of supervision, an LBSW may engage in the practice of social work without further supervision as long as the social worker remains in the same type of social work practice.

(2) A contract must be negotiated between the supervisor and supervisee and is subject to the approval of the Board. A copy of the contract shall be provided to the Board, or, in the alternative, documentation signed by both parties which shall at a minimum include documentation of the following terms of the agreement:

- (a) Method(s) of supervision to be provided;
- (b) Type(s) of social work practice to be supervised;
- (c) Number of hours supervised;
- (d) Termination conditions.

(3) If supervision is terminated by either party, the supervisor is responsible for completing the termination form within 30 days and forwarding it to the Board for review. The supervisor shall certify the total number of supervised hours at termination.

Additional information can be found on our website, www.socialwork.alabama.gov, "Laws and Rules", "Alabama State Board of Social Work Examiners Administrative Code".

Signature of Licensee

Printed Name of Licensee

Date

_____ - License Number